

Progress

Employee Name **ACTIE, ANDREA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **09/12/2012**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

LICENSURE EXPIRATION

LPN LICENSURE EXPIRES ON

09/30/2018

Mandatory Training

Expires

First Aid

9/30/2018

Medication Administration For Unlicensed

Title VI

6/29/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **ADAMS, CORDALE**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **02/14/2018**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

09/23/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **ADOFO, KORANTENG**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **07/02/2010**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

COMPANION AGREEMENT DUE DATE

06/01/2015

AUTO INSURANCE EXPIRATION DATE

07/21/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

CPR
Medication Administration Procedure

9/16/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **AGBOYIBOR, KODJO**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **10/23/2015**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

10/01/2016

AUTO INSURANCE EXPIRATION DATE

04/04/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **ANIKWE, PHILOMENA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **12/28/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **BRICE, HAKEEM**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **02/01/2018**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	02/01/2018
AUTO INSURANCE EXPIRATION DATE	07/10/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
HIPAA	5/2/2018
Medication Administration Procedure	
OSHA	4/7/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **CARNEY, I'MARREE**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **06/08/2018**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	06/08/2018
AUTO INSURANCE EXPIRATION DATE	06/08/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

Goodman/Page

Carney, I'Marree

Goodman, William	Assigned: 6/30/2018	Training Specific to the Needs of the Individual
Goodman, William	Assigned: 6/30/2018	ISP Amendment
Goodman, William	Assigned: 6/30/2018	ISP Amendment
Goodman, William	Assigned: 6/30/2018	Training Specific to the Needs of the Individual
Page, Robert	Assigned: 6/30/2018	ISP
Page, Robert	Assigned: 6/30/2018	ISP Amendment
Page, Robert	Assigned: 6/30/2018	Training Specific to the Needs of the Individual
Page, Robert	Assigned: 6/30/2018	ISP Amendment
Page, Robert	Assigned: 6/30/2018	Training Specific to the Needs of the Individual
Page, Robert	Assigned: 6/30/2018	ISP Amendment

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **CONLEY, MELINDA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **11/19/2009**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **CUNNINGHAM, CAMILLE**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **10/21/2016**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

10/01/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **DAMICO, JOVANI**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **03/22/2018**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	03/22/2018
AUTO INSURANCE EXPIRATION DATE	09/20/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration For Unlicensed
Medication Administration Procedure

3/22/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **DANIEL, BARBARA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **08/04/2004**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

06/01/2016

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

Unassigned

Daniel, Barbara

Armstrong, Delores	Assigned: 3/12/2018	ISP Amendment
Armstrong, Delores	Assigned: 3/12/2018	ISP Amendment
Armstrong, Delores	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Armstrong, Delores	Assigned: 3/12/2018	ISP
Atkinson, Karina	Assigned: 3/12/2018	ISP
Atkinson, Karina	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Blair, Kristin	Assigned: 3/28/2018	Training Specific to the Needs of the Individual
Blair, Kristin	Assigned: 3/16/2018	ISP Amendment
Boyce, Markus	Assigned: 3/12/2018	ISP Amendment
Boyce, Markus	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Boyce, Markus	Assigned: 3/12/2018	ISP
Brenner, Joel	Assigned: 3/12/2018	ISP
Brenner, Joel	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Cook, Travis	Assigned: 2/14/2018	Training Specific to the Needs of the Individual
Cook, Travis	Assigned: 3/9/2018	Training Specific to the Needs of the Individual
Cook, Travis	Assigned: 3/9/2018	ISP
Cook, Travis	Assigned: 3/9/2018	ISP Amendment
Dolan, Patricia	Assigned: 3/12/2018	ISP Amendment
Dolan, Patricia	Assigned: 3/12/2018	ISP
Dolan, Patricia	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Goodman, William	Assigned: 3/12/2018	ISP Amendment
Goodman, William	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Goodman, William	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Goodman, William	Assigned: 3/12/2018	ISP Amendment
Green, James	Assigned: 3/12/2018	Therapy Plan
Green, James	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Green, James	Assigned: 3/12/2018	ISP
Greer, Dianna	Assigned: 3/12/2018	ISP
Greer, Dianna	Assigned: 3/12/2018	ISP
Greer, Dianna	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Hailey, Joe	Assigned: 4/27/2018	ISP
Hailey, Joe	Assigned: 4/27/2018	Training Specific to the Needs of the Individual
Hailey, Joe	Assigned: 3/12/2018	ISP Amendment
Holt, Tammy	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Holt, Tammy	Assigned: 3/12/2018	ISP
James, John	Assigned: 3/12/2018	ISP
James, John	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Johnson, Carolyn	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Johnson, Carolyn	Assigned: 3/12/2018	ISP

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **DANIEL, BARBARA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **08/04/2004**

Employment Status **ACTIVE**

New Employee

Unassigned

Daniel, Barbara

Jones, Timothy	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Lane, Tony	Assigned: 3/12/2018	ISP Amendment
Lane, Tony	Assigned: 4/27/2018	ISP
Lane, Tony	Assigned: 4/27/2018	Training Specific to the Needs of the Individual
Lane, Tony	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Lane, Tony	Assigned: 3/12/2018	ISP
Lee, Bessie	Assigned: 2/14/2018	ISP
Lee, Bessie	Assigned: 2/14/2018	ISP
Lipscomb, William	Assigned: 3/12/2018	ISP
Lipscomb, William	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
McGee, Kennedy	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
McGee, Kennedy	Assigned: 3/12/2018	ISP Amendment
McGee, Kennedy	Assigned: 3/12/2018	ISP Amendment
McLaurine, Walter	Assigned: 3/12/2018	ISP
McLaurine, Walter	Assigned: 3/12/2018	ISP Amendment
McLaurine, Walter	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
McLaurine, Walter	Assigned: 4/27/2018	ISP
McLaurine, Walter	Assigned: 4/27/2018	Training Specific to the Needs of the Individual
McLester, Kristie	Assigned: 4/27/2018	ISP
McLester, Kristie	Assigned: 4/27/2018	Training Specific to the Needs of the Individual
McLester, Kristie	Assigned: 3/12/2018	ISP
McLester, Kristie	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Miller, Beatrice	Assigned: 3/12/2018	Behavior Plan
Miller, Beatrice	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Miller, Beatrice	Assigned: 3/12/2018	ISP
Miller, Beatrice	Assigned: 3/12/2018	ISP Amendment
Mitchell, Willard	Assigned: 4/27/2018	Training Specific to the Needs of the Individual
Mitchell, Willard	Assigned: 4/27/2018	ISP
Mitchell, Willard	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Mitchell, Willard	Assigned: 3/12/2018	ISP
Mitchell, Willard	Assigned: 3/12/2018	ISP Amendment
Moore, Ryan	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Moore, Ryan	Assigned: 3/12/2018	ISP
Mosley, LaRonda	Assigned: 4/6/2018	ISP Amendment
Mosley, LaRonda	Assigned: 4/6/2018	Training Specific to the Needs of the Individual
Mosley, LaRonda	Assigned: 4/6/2018	Nutrition Plan
Nelson, Robert	Assigned: 2/14/2018	ISP Amendment
Nelson, Robert	Assigned: 2/14/2018	Training Specific to the Needs of the Individual
Nelson, Robert	Assigned: 2/14/2018	ISP
Page, Robert	Assigned: 4/18/2018	ISP Amendment
Page, Robert	Assigned: 4/18/2018	Training Specific to the Needs of the Individual
Page, Robert	Assigned: 4/18/2018	Training Specific to the Needs of the Individual
Page, Robert	Assigned: 4/18/2018	ISP Amendment
Page, Robert	Assigned: 4/18/2018	ISP Amendment
Page, Robert	Assigned: 4/18/2018	ISP
Parker, Olivette	Assigned: 2/12/2018	Training Specific to the Needs of the Individual
Parker, Olivette	Assigned: 2/12/2018	ISP
Parker, Olivette	Assigned: 2/12/2018	ISP Amendment

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **DANIEL, BARBARA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **08/04/2004**

Employment Status **ACTIVE**

New Employee

Unassigned

Daniel, Barbara

Patrick, Terry	Assigned: 2/14/2018	ISP
Pevahouse, Shonda	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Pevahouse, Shonda	Assigned: 3/12/2018	ISP
Reagan, Tammy	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Reagan, Tammy	Assigned: 3/12/2018	Nutrition Plan
Reagan, Tammy	Assigned: 3/12/2018	ISP Amendment
Runsvold, Philip	Assigned: 3/12/2018	ISP Amendment
Runsvold, Philip	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Runsvold, Philip	Assigned: 3/12/2018	ISP
Runsvold, Philip	Assigned: 3/12/2018	Nutrition Plan
Runsvold, Philip	Assigned: 4/27/2018	Nutrition Plan
Runsvold, Philip	Assigned: 4/27/2018	Training Specific to the Needs of the Individual
Runsvold, Philip	Assigned: 4/27/2018	ISP
Scarborough, Shawna	Assigned: 6/6/2018	ISP
Scarborough, Shawna	Assigned: 6/6/2018	Training Specific to the Needs of the Individual
Thompson, Shirley	Assigned: 2/14/2018	Training Specific to the Needs of the Individual
Thompson, Shirley	Assigned: 2/14/2018	ISP
Thompson, Shirley	Assigned: 3/9/2018	ISP
Thompson, Shirley	Assigned: 3/9/2018	Training Specific to the Needs of the Individual
Thompson, Shirley	Assigned: 2/14/2018	Nutrition Plan
Wilken, Toby	Assigned: 2/14/2018	ISP
Wilken, Toby	Assigned: 2/14/2018	Training Specific to the Needs of the Individual
Wilken, Toby	Assigned: 2/14/2018	Therapy Plan
Williams, David	Assigned: 3/12/2018	DiningPlans
Williams, David	Assigned: 3/12/2018	ISP
Williams, David	Assigned: 3/12/2018	Behavior Plan
Williams, David	Assigned: 3/12/2018	PT Plan
Williams, David	Assigned: 3/12/2018	ISP Amendment
Williams, David	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Williams, Gemindus	Assigned: 3/12/2018	ISP
Woods, Michael	Assigned: 2/14/2018	ISP
Woods, Ronez	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Woods, Ronez	Assigned: 3/12/2018	ISP Amendment
Woods, Ronez	Assigned: 3/12/2018	ISP
Zeis, Sheena	Assigned: 3/12/2018	Training Specific to the Needs of the Individual
Zeis, Sheena	Assigned: 3/12/2018	ISP

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **DAWSON, SHERIE**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **02/01/2016**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **ELLIS, KAREN**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **06/08/2018**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	06/08/2018
AUTO INSURANCE EXPIRATION DATE	09/02/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

Blair/Harbison

Ellis, karen

Blair, Kristin	Assigned: 6/15/2018	ISP
Blair, Kristin	Assigned: 6/15/2018	Training Specific to the Needs of the Individual
Blair, Kristin	Assigned: 6/15/2018	ISP Amendment
Blair, Kristin	Assigned: 6/15/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 6/15/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 6/15/2018	ISP
Harbison, Vanlisha	Assigned: 6/15/2018	ISP Amendment

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **FLETCHER, ELISHA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **06/15/2018**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	06/15/2018
AUTO INSURANCE EXPIRATION DATE	06/15/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration For Unlicensed

6/15/2018

Medication Administration Procedure

TSI Training not taken

Parker/Scarborough

Fletcher, Elisha

Parker, Olivette	Assigned: 6/30/2018	ISP
Parker, Olivette	Assigned: 6/30/2018	Training Specific to the Needs of the Individual
Parker, Olivette	Assigned: 6/30/2018	ISP Amendment
Scarborough, Shawna	Assigned: 6/30/2018	ISP
Scarborough, Shawna	Assigned: 6/30/2018	Training Specific to the Needs of the Individual
Scarborough, Shawna	Assigned: 6/30/2018	ISP Amendment
Scarborough, Shawna	Assigned: 6/30/2018	Training Specific to the Needs of the Individual

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **GERMAN, WILLIE MAE**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **05/19/2016**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	10/01/2016
AUTO INSURANCE EXPIRATION DATE	09/15/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
CPR	6/2/2018
First Aid	6/2/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **GIBBONS, BARBARA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **05/31/2006**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

08/01/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **GRIGGS, SHARON**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **07/02/1998**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **HABLU, TSEHAY**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **06/14/2016**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	10/01/2017
AUTO INSURANCE EXPIRATION DATE	09/30/2015
DRIVERS LICENSE ABOUT TO EXPIRE	06/06/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Medication Administration For Unlicensed

Expires

7/9/2017

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **HOLCOMB, ANGELA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **02/14/2018**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

03/24/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
CPR	9/14/2018
First Aid	9/14/2018
Medication Administration Procedure	

TSI Training not taken

Unassigned

Lunn, Thomas	Assigned: 3/13/2018	Training Specific to the Needs of the Individual
Lunn, Thomas	Assigned: 3/13/2018	Behavior Plan
Lunn, Thomas	Assigned: 3/13/2018	ISP
Lunn, Thomas	Assigned: 3/13/2018	Nutrition Plan

Holcomb, Angela

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **IJENWAGU, ANTHONIA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **06/04/2008**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	10/01/2017
AUTO INSURANCE EXPIRATION DATE	02/01/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
HIPAA	2/15/2018
OSHA	10/4/2017
Title VI	3/17/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **JOHNSON, CHRISTIAN**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **06/15/2018**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	06/15/2018
AUTO INSURANCE EXPIRATION DATE	06/15/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration For Unlicensed
Medication Administration Procedure

6/15/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **JONES, LASELL**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **05/20/2015**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure
Title VI

6/13/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **KALOKOH, MARIATU**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **11/12/2015**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

07/01/2016

AUTO INSURANCE EXPIRATION DATE

02/15/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **MCKNIGHT, DEQUISHA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **07/27/2005**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

COMPANION AGREEMENT DUE DATE

05/01/2014

AUTO INSURANCE EXPIRATION DATE

08/09/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **MCKNIGHT, WILLIAM**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **01/10/2007**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

COMPANION AGREEMENT DUE DATE	04/24/2016
AUTO INSURANCE EXPIRATION DATE	08/09/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **MINTA, CATHERINE**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **11/21/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

07/22/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
HIPAA	7/24/2018
Medication Administration For Unlicensed Medication Administration Procedure	
OSHA	7/20/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **NIMAKO, RACHEAL**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **08/05/2011**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

04/01/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **OPARE-ADDO, THERESA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **08/11/2000**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	04/01/2016
AUTO INSURANCE EXPIRATION DATE	04/01/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
CPR	8/1/2018
First Aid	8/1/2018
HIPAA	8/23/2018
Medication Administration Procedure	
OSHA	8/23/2018
Title VI	8/23/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **OWOT, EUNICE**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **05/03/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

10/01/2017

AUTO INSURANCE EXPIRATION DATE

03/27/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **PETTY, KIMALA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **10/02/2013**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

COMPANION AGREEMENT DUE DATE	10/02/2014
AUTO INSURANCE EXPIRATION DATE	03/16/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
CPR	7/1/2018
First Aid	7/1/2018
HIPAA	3/6/2018
Medication Administration Procedure	
OSHA	3/22/2018
Title VI	7/19/2017

TSI Training not taken

King/Page

petty, kimala

King, Kimberly

Assigned: 7/2/2018

ISP Amendment

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **QUARTEY, DANIEL**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **02/28/2014**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

06/07/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **RAFLA, STEPHANIE**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **03/17/2010**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	10/01/2017
AUTO INSURANCE EXPIRATION DATE	08/15/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
CPR	7/14/2018
First Aid	7/14/2018
Medication Administration Procedure	

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **RIGGINS, CARRIE**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **01/22/2014**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration For Unlicensed

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **SAKYI, KATE**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **10/30/2009**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

COMPANION AGREEMENT DUE DATE	06/01/2017
AUTO INSURANCE EXPIRATION DATE	08/03/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

CPR
Medication Administration Procedure

9/16/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **STEWART, THERMAN**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **01/22/2014**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
HIPAA	7/22/2018
Medication Administration For Unlicensed	
OSHA	7/22/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **TAYLOR, LANCE**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **05/13/2009**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

04/01/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **TURNER, JOANN**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **01/22/2014**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration For Unlicensed
Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **WARDEN, SOPHIA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **07/02/2010**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **WATSON, SANDRA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **04/18/2012**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

09/30/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **WESTMORELAND, GARY**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **07/02/1998**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

09/11/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **WESTON, ANGELA**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **10/05/2016**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

COMPANION AGREEMENT DUE DATE	05/01/2018
VEHICLE INSPECTION DUE DATE	10/01/2017
AUTO INSURANCE EXPIRATION DATE	05/22/2018
DRIVERS LICENSE ABOUT TO EXPIRE	03/27/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
HIPAA	7/21/2017
Medication Administration Procedure	
OSHA	7/21/2017
Title VI	7/21/2017

TSI Training not taken

Unassigned

Weston, Angela

Cook, Travis	Assigned: 4/25/2018	ISP
Cook, Travis	Assigned: 4/25/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 5/8/2018	ISP
Harbison, Vanlisha	Assigned: 5/8/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 5/23/2018	ISP Amendment
Lee, Bessie	Assigned: 4/25/2018	ISP
Lee, Bessie	Assigned: 4/25/2018	ISP
Nelson, Robert	Assigned: 4/25/2018	ISP Amendment
Nelson, Robert	Assigned: 4/25/2018	ISP
Nelson, Robert	Assigned: 4/25/2018	Training Specific to the Needs of the Individual
Patrick, Terry	Assigned: 4/25/2018	ISP
Thompson, Shirley	Assigned: 4/25/2018	ISP
Thompson, Shirley	Assigned: 4/25/2018	Training Specific to the Needs of the Individual
Thompson, Shirley	Assigned: 4/25/2018	Nutrition Plan
Wilken, Toby	Assigned: 4/25/2018	ISP
Wilken, Toby	Assigned: 4/25/2018	Training Specific to the Needs of the Individual
Wilken, Toby	Assigned: 4/25/2018	Therapy Plan
Woods, Michael	Assigned: 4/25/2018	ISP

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **YEBUAH, CAROLINE**

Employee's Manager **Griffin, Yolanda**

Date of Hire: **08/24/2012**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration For Unlicensed

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date