

## Progress

Employee Name **BATCHELOR, RODNEY**

Employee's Manager **HUTCHISON, SUSAN**

Date of Hire: **12/18/2013**

Employment Status **ACTIVE**

New Employee

---

### **General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

---

VEHICLE INSPECTION DUE DATE

04/01/2018

---

### **TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

---

#### **Mandatory Training**

	<b>Expires</b>
CPR	8/4/2018
First Aid	8/4/2018
Medication Administration Procedure	

**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**Progress**

Employee Name **BELL, SHERRON**

Employee's Manager **HUTCHISON, SUSAN**

Date of Hire: **09/10/1993**

Employment Status **ACTIVE**

New Employee

---

**General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

---

---

**TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

---

**Mandatory Training**

Expires

Medication Administration Procedure

**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

## Progress

Employee Name **CARR, CHRIS**

Employee's Manager **HUTCHISON, SUSAN**

Date of Hire: **06/18/1998**

Employment Status **ACTIVE**

New Employee

---

### **General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

---

VEHICLE INSPECTION DUE DATE

04/01/2018

---

### **TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

---

#### **Mandatory Training**

Expires

Medication Administration Procedure

**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**Progress**

Employee Name **DENNING, RICKY**

Employee's Manager **HUTCHISON, SUSAN**

Date of Hire: **10/22/2014**

Employment Status **ACTIVE**

New Employee

---

**General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

---

VEHICLE INSPECTION DUE DATE

04/01/2018

---

**TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

---

**Mandatory Training**

Expires

Medication Administration Procedure

**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**Progress**

Employee Name **FURLAND, CYNTHIA**

Employee's Manager **HUTCHISON, SUSAN**

Date of Hire: **05/26/2005**

Employment Status **ACTIVE**

New Employee

---

**General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

---

---

**TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

---

**Mandatory Training**

Expires

CPR  
Medication Administration Procedure

8/19/2018

**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

## Progress

Employee Name **MARABLE, CONSTANCE**

Employee's Manager **HUTCHISON, SUSAN**

Date of Hire: **08/22/2008**

Employment Status **ACTIVE**

New Employee

### General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

04/01/2018

## TRAINING THAT HAS OR IS ABOUT TO EXPIRE

### Mandatory Training

Expires

CPR  
Medication Administration Procedure

7/14/2018

### **TSI Training not taken**

#### **Community-Based Day**

**Marable, Constance**

McGee, Kennedy	Assigned: 6/13/2018	ISP Amendment
McLester, Kristie	Assigned: 6/20/2018	ISP Amendment
Miller, Beatrice	Assigned: 6/11/2018	Training Specific to the Needs of the Individual
Miller, Beatrice	Assigned: 6/11/2018	ISP
Moore, Ryan	Assigned: 6/23/2018	ISP

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**Progress**

Employee Name **MATHIS, SHYNEKA**

Employee's Manager **HUTCHISON, SUSAN**

Date of Hire: **03/29/2018**

Employment Status **ACTIVE**

New Employee

---

**General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

09/19/2018

---

**TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

**Mandatory Training**

Expires

Medication Administration Procedure

**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**Progress**

Employee Name **NEWTON, CYNTHIA**

Employee's Manager **HUTCHISON, SUSAN**

Date of Hire: **11/19/2009**

Employment Status **ACTIVE**

New Employee

---

**General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

---

VEHICLE INSPECTION DUE DATE

04/01/2018

---

**TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

---

**Mandatory Training**

Expires

First Aid

6/2/2018

**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

## Progress

Employee Name **PERKINS, JAMES**

Employee's Manager **HUTCHISON, SUSAN**

Date of Hire: **07/09/2015**

Employment Status **ACTIVE**

New Employee

---

### **General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

---

VEHICLE INSPECTION DUE DATE	04/01/2018
DRIVERS LICENSE ABOUT TO EXPIRE	07/27/2018

---

### **TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

---

#### **Mandatory Training**

Expires

Medication Administration Procedure

**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

**Progress**

Employee Name **RAINS, SHIRLEY**

Employee's Manager **HUTCHISON, SUSAN**

Date of Hire: **03/12/2008**

Employment Status **ACTIVE**

New Employee

---

**General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

09/10/2018

---

**TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

**Mandatory Training**

Expires

Medication Administration Procedure

**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

## Progress

Employee Name **STANLEY, VANESSA**

Employee's Manager **HUTCHISON, SUSAN**

Date of Hire: **05/06/1998**

Employment Status **ACTIVE**

New Employee

### General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	04/01/2016
DRIVERS LICENSE ABOUT TO EXPIRE	09/18/2018

### TRAINING THAT HAS OR IS ABOUT TO EXPIRE

#### Mandatory Training

Expires

CPR  
Medication Administration Procedure

7/1/2018

#### TSI Training not taken

##### SE-Vanderbilt

**Stanley, Vanessa**

Hollis, Peggy	Assigned: 6/19/2018	ISP Amendment
Hollis, Peggy	Assigned: 6/19/2018	Training Specific to the Needs of the Individual
McGee, Kennedy	Assigned: 6/18/2018	ISP Amendment
McLester, Kristie	Assigned: 6/21/2018	ISP Amendment
Miller, Beatrice	Assigned: 6/18/2018	Training Specific to the Needs of the Individual
Miller, Beatrice	Assigned: 6/18/2018	ISP
Moore, Ryan	Assigned: 6/18/2018	ISP

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date

## Progress

Employee Name **WILLIAMS-ELECHI, MAKEBA**

Employee's Manager **HUTCHISON, SUSAN**

Date of Hire: **05/23/2012**

Employment Status **ACTIVE**

New Employee

### General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

04/01/2018

## TRAINING THAT HAS OR IS ABOUT TO EXPIRE

### Mandatory Training

Expires

HIPAA

1/4/2018

Medication Administration Procedure

OSHA

1/9/2018

Title VI

1/10/2018

## TSI Training not taken

### ECF-Day

**Williams-Elechi, Makebasimone**

McLester, Kristie

Assigned: 5/9/2018

ISP

Miller, Beatrice

Assigned: 5/9/2018

ISP Amendment

Miller, Beatrice

Assigned: 5/9/2018

Behavior Plan

Miller, Beatrice

Assigned: 5/9/2018

Training Specific to the Needs of the Individual

Miller, Beatrice

Assigned: 5/9/2018

ISP

Mitchell, Willard

Assigned: 5/9/2018

Training Specific to the Needs of the Individual

Mitchell, Willard

Assigned: 5/9/2018

ISP

Nelson, Robert

Assigned: 5/9/2018

ISP

Zeis, Sheena

Assigned: 5/9/2018

Nutrition Plan

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

\_\_\_\_\_  
Employee Signature

\_\_\_\_\_  
Date