

Progress, Inc. Weekly Notes

Client's Name: _____

Monday's Date: _____

Sunday's Date: _____

Monday-Date:		Clock In:	Clock Out:
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Tuesday-Date:		Clock In:	Clock Out:
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Wednesday-Date:		Clock In:	Clock Out:
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Thursday-Date:		Clock In:	Clock Out:
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Friday-Date:		Clock In:	Clock Out:
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Saturday-Date:		Clock In:	Clock Out:
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Sunday-Date:		Clock In:	Clock Out:
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Staff Signature _____ Date _____

Client Signature _____ Date _____

Print Staff's Name _____

Manger's Signature (Approval) _____