

Progress

Employee Name **ADAMS, CORTEZ**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **11/01/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **ADAMS, TERESA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **07/29/2014**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

04/01/2016

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **ANDREWS, NANCY**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **08/04/2010**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

COMPANION AGREEMENT DUE DATE	09/01/2013
VEHICLE INSPECTION DUE DATE	04/01/2018
AUTO INSURANCE EXPIRATION DATE	07/20/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **BAZIE, MARIA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **05/11/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	10/01/2017
AUTO INSURANCE EXPIRATION DATE	09/16/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
CPR	8/30/2018
First Aid	8/30/2018
Medication Administration Procedure	
Title VI	2/11/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **BAZIE, THERESA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **07/27/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	07/27/2017
AUTO INSURANCE EXPIRATION DATE	08/22/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
CPR	8/30/2018
First Aid	8/30/2018
Medication Administration Procedure	

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **BIL, JAL**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **04/26/2018**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	04/26/2018
AUTO INSURANCE EXPIRATION DATE	08/07/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

Unassigned

Bil, Jal

McGee, Kennedy

Assigned: 7/2/2018

ISP Amendment

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **BIL, SAMUEL**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **03/22/2018**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

08/07/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **BROWN, JAQUISH**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **02/06/2008**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

06/12/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **EFEJUKU, LOUISE**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **05/31/1997**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

04/19/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **FREEMAN, BETTY**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **11/07/2007**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

09/08/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

King/Reagan

Freeman, Betty

Armstrong, Delores	Assigned: 4/13/2018	ISP Amendment
Atkinson, Karina	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Atkinson, Karina	Assigned: 4/13/2018	ISP
Boyce, Markus	Assigned: 4/13/2018	ISP Amendment
Boyce, Markus	Assigned: 4/13/2018	ISP
Boyce, Markus	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Brenner, Joel	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Brenner, Joel	Assigned: 4/13/2018	ISP
Cook, Travis	Assigned: 4/13/2018	ISP
Cook, Travis	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Dolan, Patricia	Assigned: 4/13/2018	ISP
Dolan, Patricia	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Dolan, Patricia	Assigned: 4/13/2018	ISP Amendment
Goodman, William	Assigned: 4/13/2018	ISP Amendment
Goodman, William	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Goodman, William	Assigned: 4/13/2018	ISP Amendment
Goodman, William	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Green, James	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Green, James	Assigned: 4/13/2018	Therapy Plan
Green, James	Assigned: 4/13/2018	ISP
Greer, Dianna	Assigned: 4/13/2018	ISP
Greer, Dianna	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Greer, Dianna	Assigned: 4/13/2018	ISP
Hailey, Joe	Assigned: 4/13/2018	ISP
Hailey, Joe	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 4/13/2018	ISP Amendment
Harbison, Vanlisha	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 4/13/2018	ISP Amendment
Harbison, Vanlisha	Assigned: 4/13/2018	ISP
Harbison, Vanlisha	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
James, John	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
James, John	Assigned: 4/13/2018	ISP
Johnson, Carolyn	Assigned: 4/13/2018	ISP
Johnson, Carolyn	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Jones, Timothy	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
King, Kimberly	Assigned: 7/2/2018	ISP Amendment
Lane, Tony	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Lane, Tony	Assigned: 4/13/2018	ISP
Lee, Bessie	Assigned: 4/13/2018	ISP

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **FREEMAN, BETTY**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **11/07/2007**

Employment Status **ACTIVE**

New Employee

King/Reagan

Freeman, Betty

Lee, Bessie	Assigned: 4/13/2018	ISP
Lipscomb, William	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Lipscomb, William	Assigned: 4/13/2018	ISP
McGee, Kennedy	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
McGee, Kennedy	Assigned: 4/13/2018	ISP Amendment
McGee, Kennedy	Assigned: 4/13/2018	ISP Amendment
McLaurine, Walter	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
McLaurine, Walter	Assigned: 4/13/2018	ISP
McLester, Kristie	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
McLester, Kristie	Assigned: 4/13/2018	ISP
Miller, Beatrice	Assigned: 4/13/2018	ISP
Miller, Beatrice	Assigned: 4/13/2018	Behavior Plan
Miller, Beatrice	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Miller, Beatrice	Assigned: 4/13/2018	ISP Amendment
Mitchell, Willard	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Mitchell, Willard	Assigned: 4/13/2018	ISP
Moore, Ryan	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Moore, Ryan	Assigned: 4/13/2018	ISP
Nelson, Robert	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Nelson, Robert	Assigned: 4/13/2018	ISP
Nelson, Robert	Assigned: 4/13/2018	ISP Amendment
Parker, Olivette	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Parker, Olivette	Assigned: 4/13/2018	ISP Amendment
Parker, Olivette	Assigned: 4/13/2018	ISP
Pevahouse, Shonda	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Pevahouse, Shonda	Assigned: 4/13/2018	ISP
Reagan, Tammy	Assigned: 5/24/2018	ISP
Reagan, Tammy	Assigned: 5/24/2018	Training Specific to the Needs of the Individual
Reagan, Tammy	Assigned: 5/25/2018	ISP Amendment
Runsvold, Philip	Assigned: 4/13/2018	ISP Amendment
Runsvold, Philip	Assigned: 4/13/2018	Nutrition Plan
Runsvold, Philip	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Runsvold, Philip	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Runsvold, Philip	Assigned: 4/13/2018	ISP
Runsvold, Philip	Assigned: 4/13/2018	Nutrition Plan
Runsvold, Philip	Assigned: 4/13/2018	ISP
Thompson, Shirley	Assigned: 4/13/2018	Nutrition Plan
Thompson, Shirley	Assigned: 4/13/2018	ISP
Thompson, Shirley	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Wilken, Toby	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Wilken, Toby	Assigned: 4/13/2018	Therapy Plan
Wilken, Toby	Assigned: 4/13/2018	ISP
Williams, David	Assigned: 4/13/2018	ISP
Williams, David	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Williams, David	Assigned: 4/13/2018	ISP Amendment
Williams, David	Assigned: 4/13/2018	PT Plan
Williams, David	Assigned: 4/13/2018	Behavior Plan
Williams, David	Assigned: 4/13/2018	DiningPlans

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **FREEMAN, BETTY**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **11/07/2007**

Employment Status **ACTIVE**

New Employee

King/Reagan

Freeman, Betty

Williams, Gemindus	Assigned: 4/13/2018	ISP
Woods, Michael	Assigned: 4/13/2018	ISP
Zeis, Sheena	Assigned: 4/13/2018	Training Specific to the Needs of the Individual
Zeis, Sheena	Assigned: 4/13/2018	Nutrition Plan
Zeis, Sheena	Assigned: 4/13/2018	ISP

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **GIBONEY, TALANDRA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **11/30/2009**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

04/01/2018

AUTO INSURANCE EXPIRATION DATE

11/16/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **HACKETT, ALEXA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **10/21/2016**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **HAMIDE, HINDIYA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **02/09/2018**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

09/16/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

Unassigned

Hamide, Hindiya

Armstrong, Delores	Assigned: 3/19/2018	ISP Amendment
Armstrong, Delores	Assigned: 3/19/2018	ISP Amendment
Armstrong, Delores	Assigned: 3/19/2018	ISP
Armstrong, Delores	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Atkinson, Karina	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Atkinson, Karina	Assigned: 3/19/2018	ISP
Boyce, Markus	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Boyce, Markus	Assigned: 3/19/2018	ISP
Boyce, Markus	Assigned: 3/19/2018	ISP Amendment
Brenner, Joel	Assigned: 3/19/2018	ISP
Brenner, Joel	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Dolan, Patricia	Assigned: 3/19/2018	ISP Amendment
Dolan, Patricia	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Dolan, Patricia	Assigned: 3/19/2018	ISP
Goodman, William	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Goodman, William	Assigned: 3/19/2018	ISP Amendment
Goodman, William	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Goodman, William	Assigned: 3/19/2018	ISP Amendment
Green, James	Assigned: 3/19/2018	Therapy Plan
Green, James	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Green, James	Assigned: 3/19/2018	ISP
Greer, Dianna	Assigned: 3/19/2018	ISP
Greer, Dianna	Assigned: 3/19/2018	ISP
Greer, Dianna	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Hailey, Joe	Assigned: 3/19/2018	ISP Amendment
Hailey, Joe	Assigned: 3/19/2018	ISP
Hailey, Joe	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Hailey, Joe	Assigned: 5/11/2018	ISP
Hailey, Joe	Assigned: 5/11/2018	Training Specific to the Needs of the Individual
Hailey, Joe	Assigned: 3/19/2018	ISP Amendment
Harbison, Vanlisha	Assigned: 3/19/2018	ISP
Harbison, Vanlisha	Assigned: 6/20/2018	ISP Amendment
Harbison, Vanlisha	Assigned: 5/11/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 3/19/2018	ISP Amendment

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **HAMIDE, HINDIYA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **02/09/2018**

Employment Status **ACTIVE**

New Employee

Unassigned

Hamide, Hindiya

Harbison, Vanlisha	Assigned: 3/19/2018	ISP Amendment
Harbison, Vanlisha	Assigned: 5/11/2018	ISP
Hollis, Peggy	Assigned: 6/22/2018	ISP Amendment
Hollis, Peggy	Assigned: 6/22/2018	Training Specific to the Needs of the Individual
Holt, Tammy	Assigned: 3/19/2018	ISP
Holt, Tammy	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Holt, Tammy	Assigned: 6/20/2018	Training Specific to the Needs of the Individual
Holt, Tammy	Assigned: 6/20/2018	ISP
James, John	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
James, John	Assigned: 3/19/2018	ISP
Johnson, Carolyn	Assigned: 3/19/2018	ISP
Johnson, Carolyn	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Jones, Timothy	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
King, Kimberly	Assigned: 4/22/2018	Nutrition Plan
King, Kimberly	Assigned: 4/22/2018	ISP Amendment
King, Kimberly	Assigned: 4/22/2018	Training Specific to the Needs of the Individual
Lane, Tony	Assigned: 3/18/2018	Training Specific to the Needs of the Individual
Lane, Tony	Assigned: 3/18/2018	ISP Amendment
Lane, Tony	Assigned: 3/25/2018	ISP
Lane, Tony	Assigned: 3/18/2018	ISP
Lane, Tony	Assigned: 3/25/2018	Training Specific to the Needs of the Individual
Lipscomb, William	Assigned: 3/19/2018	ISP
Lipscomb, William	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Logan, Shawn	Assigned: 3/18/2018	Training Specific to the Needs of the Individual
Logan, Shawn	Assigned: 3/18/2018	ISP
McGee, Kennedy	Assigned: 6/20/2018	ISP Amendment
McGee, Kennedy	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
McGee, Kennedy	Assigned: 3/19/2018	ISP Amendment
McGee, Kennedy	Assigned: 3/19/2018	ISP Amendment
McLaurine, Walter	Assigned: 5/11/2018	ISP
McLaurine, Walter	Assigned: 5/11/2018	Training Specific to the Needs of the Individual
McLaurine, Walter	Assigned: 3/19/2018	ISP Amendment
McLaurine, Walter	Assigned: 3/19/2018	ISP
McLaurine, Walter	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
McLester, Kristie	Assigned: 5/11/2018	Training Specific to the Needs of the Individual
McLester, Kristie	Assigned: 3/19/2018	ISP
McLester, Kristie	Assigned: 5/11/2018	ISP
McLester, Kristie	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
McLester, Kristie	Assigned: 6/20/2018	ISP Amendment
Miller, Beatrice	Assigned: 3/19/2018	ISP
Miller, Beatrice	Assigned: 3/19/2018	ISP Amendment
Miller, Beatrice	Assigned: 6/20/2018	ISP
Miller, Beatrice	Assigned: 6/20/2018	Training Specific to the Needs of the Individual
Miller, Beatrice	Assigned: 3/19/2018	Behavior Plan
Miller, Beatrice	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Mitchell, Willard	Assigned: 3/19/2018	ISP
Mitchell, Willard	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Mitchell, Willard	Assigned: 3/19/2018	ISP Amendment

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **HAMIDE, HINDIYA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **02/09/2018**

Employment Status **ACTIVE**

New Employee

Unassigned

Hamide, Hindiya

Mitchell, Willard	Assigned: 5/11/2018	ISP
Mitchell, Willard	Assigned: 5/11/2018	Training Specific to the Needs of the Individual
Moore, Ryan	Assigned: 6/20/2018	ISP
Moore, Ryan	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Moore, Ryan	Assigned: 3/19/2018	ISP
Parker, Olivette	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Parker, Olivette	Assigned: 3/19/2018	ISP
Parker, Olivette	Assigned: 3/19/2018	ISP Amendment
Pevahouse, Shonda	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Pevahouse, Shonda	Assigned: 3/19/2018	ISP
Pruitt, Sandra	Assigned: 4/1/2018	ISP
Pruitt, Sandra	Assigned: 4/1/2018	Training Specific to the Needs of the Individual
Reagan, Tammy	Assigned: 5/8/2018	Training Specific to the Needs of the Individual
Reagan, Tammy	Assigned: 5/8/2018	ISP
Reagan, Tammy	Assigned: 3/19/2018	Nutrition Plan
Reagan, Tammy	Assigned: 3/19/2018	ISP Amendment
Reagan, Tammy	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Reagan, Tammy	Assigned: 6/20/2018	ISP Amendment
Runsvold, Philip	Assigned: 5/11/2018	ISP
Runsvold, Philip	Assigned: 3/19/2018	ISP
Runsvold, Philip	Assigned: 3/19/2018	Nutrition Plan
Runsvold, Philip	Assigned: 5/11/2018	Nutrition Plan
Runsvold, Philip	Assigned: 3/19/2018	ISP Amendment
Runsvold, Philip	Assigned: 5/11/2018	Training Specific to the Needs of the Individual
Runsvold, Philip	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Williams, David	Assigned: 3/19/2018	ISP Amendment
Williams, David	Assigned: 3/19/2018	DiningPlans
Williams, David	Assigned: 3/19/2018	ISP
Williams, David	Assigned: 3/19/2018	Behavior Plan
Williams, David	Assigned: 3/19/2018	PT Plan
Williams, David	Assigned: 3/19/2018	Training Specific to the Needs of the Individual
Williams, Gemindus	Assigned: 3/19/2018	ISP
Zeis, Sheena	Assigned: 3/19/2018	Nutrition Plan
Zeis, Sheena	Assigned: 3/19/2018	ISP
Zeis, Sheena	Assigned: 3/19/2018	Training Specific to the Needs of the Individual

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **HARRIS, JERASHIA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **02/22/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	04/01/2018
AUTO INSURANCE EXPIRATION DATE	04/15/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
HIPAA	2/23/2018
Medication Administration Procedure	
OSHA	2/23/2018
Title VI	2/23/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **HOBSON, PAULA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **08/11/2010**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

07/13/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
CPR	8/19/2018
HIPAA	7/30/2018
OSHA	7/25/2018
Title VI	7/30/2018

TSI Training not taken

Drew/Pevchouse

Hobson, Paula

Armstrong, Delores	Assigned: 4/11/2018	ISP Amendment
Atkinson, Karina	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Atkinson, Karina	Assigned: 4/11/2018	ISP
Boyce, Markus	Assigned: 4/11/2018	ISP
Boyce, Markus	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Boyce, Markus	Assigned: 4/11/2018	ISP Amendment
Brenner, Joel	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Brenner, Joel	Assigned: 4/11/2018	ISP
Cook, Travis	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Cook, Travis	Assigned: 4/11/2018	ISP
Dolan, Patricia	Assigned: 4/11/2018	ISP
Dolan, Patricia	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Dolan, Patricia	Assigned: 4/11/2018	ISP Amendment
Goodman, William	Assigned: 4/11/2018	ISP Amendment
Goodman, William	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Goodman, William	Assigned: 4/11/2018	ISP Amendment
Goodman, William	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Green, James	Assigned: 4/11/2018	Therapy Plan
Green, James	Assigned: 4/11/2018	ISP
Green, James	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Greer, Dianna	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Greer, Dianna	Assigned: 4/11/2018	ISP
Greer, Dianna	Assigned: 4/11/2018	ISP
Hailey, Joe	Assigned: 4/11/2018	ISP
Hailey, Joe	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 5/9/2018	ISP
Harbison, Vanlisha	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 4/11/2018	ISP Amendment
Harbison, Vanlisha	Assigned: 4/11/2018	ISP Amendment
Harbison, Vanlisha	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 5/9/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 4/11/2018	ISP
Harbison, Vanlisha	Assigned: 5/17/2018	ISP Amendment

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **HOBSON, PAULA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **08/11/2010**

Employment Status **ACTIVE**

New Employee

Drew/Pevahouse

Hobson, Paula

Holt, Tammy	Assigned: 5/24/2018	ISP
Holt, Tammy	Assigned: 5/22/2018	Training Specific to the Needs of the Individual
Holt, Tammy	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Holt, Tammy	Assigned: 4/11/2018	ISP
James, John	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
James, John	Assigned: 4/11/2018	ISP
Johnson, Carolyn	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Johnson, Carolyn	Assigned: 4/11/2018	ISP
Jones, Timothy	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Lane, Tony	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Lane, Tony	Assigned: 4/11/2018	ISP
Lee, Bessie	Assigned: 4/11/2018	ISP
Lee, Bessie	Assigned: 4/11/2018	ISP
Lipscomb, William	Assigned: 4/11/2018	ISP
Lipscomb, William	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
McGee, Kennedy	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
McGee, Kennedy	Assigned: 4/11/2018	ISP Amendment
McGee, Kennedy	Assigned: 4/11/2018	ISP Amendment
McGee, Kennedy	Assigned: 6/15/2018	ISP Amendment
McLaurine, Walter	Assigned: 4/11/2018	ISP
McLaurine, Walter	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
McLester, Kristie	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
McLester, Kristie	Assigned: 6/21/2018	ISP Amendment
McLester, Kristie	Assigned: 4/11/2018	ISP
McLester, Kristie	Assigned: 4/19/2018	Training Specific to the Needs of the Individual
McLester, Kristie	Assigned: 4/19/2018	ISP
Miller, Beatrice	Assigned: 6/12/2018	Training Specific to the Needs of the Individual
Miller, Beatrice	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Miller, Beatrice	Assigned: 4/11/2018	ISP
Miller, Beatrice	Assigned: 6/12/2018	ISP
Miller, Beatrice	Assigned: 4/11/2018	Behavior Plan
Miller, Beatrice	Assigned: 4/11/2018	ISP Amendment
Mitchell, Willard	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Mitchell, Willard	Assigned: 4/11/2018	ISP
Moore, Ryan	Assigned: 6/11/2018	ISP
Moore, Ryan	Assigned: 4/11/2018	ISP
Moore, Ryan	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Nelson, Robert	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Nelson, Robert	Assigned: 4/11/2018	ISP Amendment
Nelson, Robert	Assigned: 4/11/2018	ISP
PAGE, DUSTIN	Assigned: 5/23/2018	ISP
Parker, Olivette	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Parker, Olivette	Assigned: 4/11/2018	ISP Amendment
Parker, Olivette	Assigned: 4/11/2018	ISP
Reagan, Tammy	Assigned: 4/11/2018	Nutrition Plan
Reagan, Tammy	Assigned: 4/11/2018	ISP Amendment
Reagan, Tammy	Assigned: 5/25/2018	ISP Amendment
Reagan, Tammy	Assigned: 5/9/2018	Training Specific to the Needs of the Individual

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **HOBSON, PAULA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **08/11/2010**

Employment Status **ACTIVE**

New Employee

Drew/Pevahouse

Hobson, Paula

Reagan, Tammy	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Reagan, Tammy	Assigned: 5/9/2018	ISP
Runsvold, Philip	Assigned: 4/11/2018	ISP
Runsvold, Philip	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Runsvold, Philip	Assigned: 4/11/2018	ISP
Runsvold, Philip	Assigned: 4/11/2018	Nutrition Plan
Runsvold, Philip	Assigned: 4/11/2018	Nutrition Plan
Runsvold, Philip	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Runsvold, Philip	Assigned: 4/11/2018	ISP Amendment
Thompson, Shirley	Assigned: 4/11/2018	Nutrition Plan
Thompson, Shirley	Assigned: 4/11/2018	ISP
Thompson, Shirley	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Wilken, Toby	Assigned: 4/11/2018	ISP
Wilken, Toby	Assigned: 4/11/2018	Therapy Plan
Wilken, Toby	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Williams, David	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Williams, David	Assigned: 4/11/2018	ISP
Williams, David	Assigned: 4/11/2018	ISP Amendment
Williams, David	Assigned: 4/11/2018	PT Plan
Williams, David	Assigned: 4/11/2018	Behavior Plan
Williams, David	Assigned: 4/11/2018	DiningPlans
Williams, Gemindus	Assigned: 4/11/2018	ISP
Woods, Michael	Assigned: 4/11/2018	ISP
Zeis, Sheena	Assigned: 4/11/2018	Nutrition Plan
Zeis, Sheena	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Zeis, Sheena	Assigned: 4/11/2018	ISP

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **JOHNSON, VALERIE**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **02/22/2006**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

04/01/2018

AUTO INSURANCE EXPIRATION DATE

05/30/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **KONG, PENNY**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **01/25/2016**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

09/22/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **LAKEW, MEKIDES**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **11/10/2016**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	11/10/2016
AUTO INSURANCE EXPIRATION DATE	12/16/2016

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **LYNN, MARY**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **03/21/2014**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

05/03/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

HIPAA

Expires

9/11/2017

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **MARTHEL, ZINA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **12/02/2015**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

COMPANION AGREEMENT DUE DATE	10/21/2017
VEHICLE INSPECTION DUE DATE	04/01/2018
AUTO INSURANCE EXPIRATION DATE	12/14/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
HIPAA	4/27/2018
Medication Administration Procedure	
OSHA	4/27/2018
Title VI	4/27/2018

TSI Training not taken

FMRS: Terry Green

Marthel, Zina

Cook, Travis	Assigned: 9/5/2017	ISP Amendment
Cook, Travis	Assigned: 9/5/2017	Training Specific to the Needs of the Individual
Lee, Bessie	Assigned: 9/5/2017	Training Specific to the Needs of the Individual
Lee, Bessie	Assigned: 9/5/2017	ISP
Lee, Bessie	Assigned: 9/5/2017	ISP
Nelson, Robert	Assigned: 9/5/2017	Training Specific to the Needs of the Individual
Nelson, Robert	Assigned: 9/5/2017	ISP
Nelson, Robert	Assigned: 9/5/2017	ISP Amendment
Nelson, Robert	Assigned: 9/5/2017	ISP Amendment
Patrick, Terry	Assigned: 9/5/2017	Training Specific to the Needs of the Individual
Patrick, Terry	Assigned: 9/5/2017	ISP
Patrick, Terry	Assigned: 9/5/2017	Training Specific to the Needs of the Individual
Smith, Carl	Assigned: 9/7/2017	ISP
Smith, Carl	Assigned: 9/7/2017	Training Specific to the Needs of the Individual
Taylor, Laura	Assigned: 9/7/2017	ISP Amendment
Taylor, Laura	Assigned: 9/7/2017	Training Specific to the Needs of the Individual
Taylor, Laura	Assigned: 9/7/2017	Nutrition Plan
Taylor, Laura	Assigned: 9/7/2017	ISP Amendment
Taylor, Laura	Assigned: 9/7/2017	Training Specific to the Needs of the Individual
Thompson, Shirley	Assigned: 9/5/2017	ISP
Thompson, Shirley	Assigned: 9/5/2017	Nutrition Plan
Thompson, Shirley	Assigned: 9/5/2017	Training Specific to the Needs of the Individual
Wilken, Toby	Assigned: 9/5/2017	Training Specific to the Needs of the Individual
Wilken, Toby	Assigned: 9/5/2017	ISP Amendment
Woods, Michael	Assigned: 9/5/2017	ISP
Woods, Michael	Assigned: 9/5/2017	Training Specific to the Needs of the Individual
Woods, Michael	Assigned: 9/5/2017	ISP Amendment

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **MOBOLAJI, ABIGAIL**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **05/19/2010**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

04/01/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **MORDI, MARGARET**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **05/03/2016**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

DRIVERS LICENSE ABOUT TO EXPIRE

09/10/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **NEGASH, MESFIN**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **07/31/2013**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

09/04/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **NEGUSSE, ABEBA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **09/26/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

04/01/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
CPR	8/30/2018
First Aid	8/30/2018
Medication Administration Procedure	

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **NWANSOH, CHUMA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **07/02/2004**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

09/17/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

Covington/Williams

Nwansoh, Chukwuma

CANE, ALBON	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Cook, Travis	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Cook, Travis	Assigned: 5/19/2017	ISP
Cook, Travis	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Cook, Travis	Assigned: 4/11/2018	ISP
covington, craig	Assigned: 6/21/2018	ISP
covington, craig	Assigned: 5/3/2018	ISP Amendment
covington, craig	Assigned: 6/21/2018	ISP
covington, craig	Assigned: 6/19/2018	Training Specific to the Needs of the Individual
covington, craig	Assigned: 5/3/2018	DiningPlans
covington, craig	Assigned: 5/3/2018	ISP Amendment
covington, craig	Assigned: 5/3/2018	Nutrition Plan
covington, craig	Assigned: 5/3/2018	Therapy Plan
covington, craig	Assigned: 5/3/2018	Nutrition Plan
covington, craig	Assigned: 5/3/2018	ISP
covington, craig	Assigned: 5/3/2018	Training Specific to the Needs of the Individual
covington, craig	Assigned: 5/3/2018	Fall Prevention
covington, craig	Assigned: 5/3/2018	Bathing Plan
Deering, Judy	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Deering, Judy	Assigned: 5/19/2017	ISP Amendment
Deering, Judy	Assigned: 5/19/2017	ISP
Dolan, Patricia	Assigned: 5/19/2017	ISP Amendment
Dolan, Patricia	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Dolan, Patricia	Assigned: 5/19/2017	ISP
Goodman, William	Assigned: 5/19/2017	ISP Amendment
Goodman, William	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Green, James	Assigned: 5/19/2017	ISP
Green, James	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Greer, Dianna	Assigned: 5/19/2017	ISP
Greer, Dianna	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Hailey, Joe	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Hailey, Joe	Assigned: 5/19/2017	ISP Amendment
Hailey, Joe	Assigned: 5/19/2017	ISP
Harbison, Vanlisha	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 5/19/2017	ISP
Hollis, Peggy	Assigned: 5/19/2017	Training Specific to the Needs of the Individual

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **NWANSOH, CHUMA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **07/02/2004**

Employment Status **ACTIVE**

New Employee

Covington/Williams

Nwansoh, Chukwuma

Hollis, Peggy	Assigned: 5/19/2017	ISP
Holt, Tammy	Assigned: 5/19/2017	ISP
Holt, Tammy	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
James, John	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
James, John	Assigned: 5/19/2017	ISP Amendment
Johnson, Carolyn	Assigned: 5/19/2017	ISP
Johnson, Carolyn	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Jones, Timothy	Assigned: 5/19/2017	ISP
Jones, Timothy	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Lane, Tony	Assigned: 5/19/2017	ISP Amendment
Lane, Tony	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Lane, Tony	Assigned: 5/19/2017	ISP
Lee, Bessie	Assigned: 4/11/2018	ISP
Lee, Bessie	Assigned: 5/19/2017	ISP
Lee, Bessie	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Lee, Bessie	Assigned: 5/19/2017	ISP
Lipscomb, William	Assigned: 5/19/2017	ISP Amendment
Lipscomb, William	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Lovelace, Susan	Assigned: 5/19/2017	ISP Amendment
Lovelace, Susan	Assigned: 5/19/2017	ISP
McGee, Kennedy	Assigned: 5/19/2017	ISP Amendment
McGee, Kennedy	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
McLaurine, Walter	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
McLaurine, Walter	Assigned: 5/19/2017	ISP
McLester, Kristie	Assigned: 5/19/2017	ISP
McLester, Kristie	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Mitchell, Willard	Assigned: 5/19/2017	ISP
Mitchell, Willard	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Moore, Ryan	Assigned: 5/19/2017	ISP
Nelson, Robert	Assigned: 4/11/2018	ISP Amendment
Nelson, Robert	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Nelson, Robert	Assigned: 4/11/2018	ISP
Nelson, Robert	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Nelson, Robert	Assigned: 5/19/2017	ISP
Parker, Olivette	Assigned: 5/19/2017	ISP Amendment
Parker, Olivette	Assigned: 5/19/2017	ISP
Parker, Olivette	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Patrick, Terry	Assigned: 4/11/2018	ISP
Pevahouse, Shonda	Assigned: 5/19/2017	ISP
Pevahouse, Shonda	Assigned: 5/19/2017	ISP Amendment
Pevahouse, Shonda	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Piper, Patricia	Assigned: 5/19/2017	ISP
Piper, Patricia	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Reagan, Tammy	Assigned: 5/19/2017	Nutrition Plan
Reagan, Tammy	Assigned: 5/19/2017	ISP
Reagan, Tammy	Assigned: 5/19/2017	ISP Amendment
Runsvold, Philip	Assigned: 5/19/2017	Nutrition Plan
Runsvold, Philip	Assigned: 5/19/2017	ISP

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **NWANSOH, CHUMA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **07/02/2004**

Employment Status **ACTIVE**

New Employee

Covington/Williams

Nwansoh, Chukwuma

Runsvold, Philip	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Smith, David	Assigned: 5/19/2017	ISP Amendment
Smith, David	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Thompson, Shirley	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Thompson, Shirley	Assigned: 4/11/2018	ISP
Thompson, Shirley	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Thompson, Shirley	Assigned: 5/19/2017	ISP
Thompson, Shirley	Assigned: 5/19/2017	Nutrition Plan
Wilken, Toby	Assigned: 5/19/2017	ISP
Wilken, Toby	Assigned: 4/11/2018	ISP
Wilken, Toby	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Wilken, Toby	Assigned: 4/11/2018	Training Specific to the Needs of the Individual
Wilken, Toby	Assigned: 4/11/2018	Therapy Plan
Williams, David	Assigned: 2/6/2018	ISP Amendment
Williams, David	Assigned: 7/19/2017	Training Specific to the Needs of the Individual
Williams, David	Assigned: 9/8/2017	ISP Amendment
Williams, David	Assigned: 11/21/2017	ISP Amendment
Williams, David	Assigned: 7/19/2017	ISP
Williams, Gemindus	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Williams, Gemindus	Assigned: 5/19/2017	ISP
Woods, Michael	Assigned: 4/11/2018	ISP
Woods, Michael	Assigned: 5/19/2017	ISP
Woods, Michael	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Woods, Michael	Assigned: 5/19/2017	ISP Amendment
Woods, Ronez	Assigned: 5/19/2017	ISP
Woods, Ronez	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Zeis, Sheena	Assigned: 5/19/2017	Nutrition Plan
Zeis, Sheena	Assigned: 5/19/2017	Training Specific to the Needs of the Individual
Zeis, Sheena	Assigned: 5/19/2017	ISP

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **OKAFOR, ROSE**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **01/02/2001**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	04/01/2016
AUTO INSURANCE EXPIRATION DATE	04/17/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
HIPAA	7/20/2017
Medication Administration Procedure	
OSHA	6/9/2017
Title VI	9/8/2017

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **ONITIRI, BOLA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **02/02/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

04/01/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **PAGE, CINDY**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **03/24/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	04/01/2018
AUTO INSURANCE EXPIRATION DATE	04/11/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

Page, Cindy

Lane/Logan

Boyce, Markus	Assigned: 2/2/2018	ISP Amendment
Brenner, Joel	Assigned: 5/2/2017	ISP
CANE, ALBON	Assigned: 5/2/2017	ISP
CANE, ALBON	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Cook, Travis	Assigned: 3/30/2018	ISP
Cook, Travis	Assigned: 2/21/2018	ISP Amendment
Cook, Travis	Assigned: 5/2/2017	ISP
Cook, Travis	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Cook, Travis	Assigned: 3/30/2018	Training Specific to the Needs of the Individual
Cook, Travis	Assigned: 8/25/2017	ISP Amendment
Crump, Willie	Assigned: 6/9/2017	Training Specific to the Needs of the Individual
Crump, Willie	Assigned: 5/2/2017	ISP Amendment
Crump, Willie	Assigned: 6/9/2017	ISP
Crump, Willie	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Deering, Judy	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Deering, Judy	Assigned: 6/28/2017	ISP Amendment
Deering, Judy	Assigned: 5/2/2017	ISP
Deering, Judy	Assigned: 5/2/2017	ISP Amendment
Dolan, Patricia	Assigned: 5/2/2017	ISP
Dolan, Patricia	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Dolan, Patricia	Assigned: 5/2/2017	ISP Amendment
Dolan, Patricia	Assigned: 10/18/2017	ISP
Dolan, Patricia	Assigned: 1/8/2018	ISP Amendment
Dolan, Patricia	Assigned: 8/31/2017	ISP Amendment
Dolan, Patricia	Assigned: 10/18/2017	Training Specific to the Needs of the Individual
Drew, Patricia	Assigned: 6/22/2017	Training Specific to the Needs of the Individual
Drew, Patricia	Assigned: 6/22/2017	ISP
Goodman, William	Assigned: 1/8/2018	ISP Amendment
Goodman, William	Assigned: 9/28/2017	ISP Amendment
Goodman, William	Assigned: 5/2/2017	ISP Amendment
Goodman, William	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Goodman, William	Assigned: 3/30/2018	ISP Amendment
Goodman, William	Assigned: 3/30/2018	Training Specific to the Needs of the Individual
Goodman, William	Assigned: 1/8/2018	Training Specific to the Needs of the Individual
Green, James	Assigned: 6/2/2017	ISP Amendment

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **PAGE, CINDY**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **03/24/2017**

Employment Status **ACTIVE**

New Employee

Lane/Logan

Page, Cindy

Green, James	Assigned: 2/12/2018	ISP
Green, James	Assigned: 2/12/2018	Training Specific to the Needs of the Individual
Green, James	Assigned: 5/2/2017	ISP
Green, James	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Green, James	Assigned: 8/9/2017	Therapy Plan
Green, James	Assigned: 8/9/2017	ISP Amendment
Greer, Dianna	Assigned: 9/28/2017	ISP
Greer, Dianna	Assigned: 5/2/2017	ISP
Greer, Dianna	Assigned: 2/2/2018	ISP
Greer, Dianna	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Hailey, Joe	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Hailey, Joe	Assigned: 5/25/2017	ISP Amendment
Hailey, Joe	Assigned: 8/31/2017	ISP Amendment
Hailey, Joe	Assigned: 5/2/2017	ISP
Hailey, Joe	Assigned: 3/30/2018	ISP
Hailey, Joe	Assigned: 3/30/2018	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 5/22/2018	ISP Amendment
Harbison, Vanlisha	Assigned: 5/2/2017	ISP Amendment
Harbison, Vanlisha	Assigned: 10/24/2017	ISP Amendment
Harbison, Vanlisha	Assigned: 5/2/2017	ISP
Harbison, Vanlisha	Assigned: 5/25/2017	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 5/22/2018	ISP
Harbison, Vanlisha	Assigned: 8/8/2017	ISP Amendment
Harbison, Vanlisha	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 8/8/2017	Training Specific to the Needs of the Individual
Harbison, Vanlisha	Assigned: 5/22/2018	Training Specific to the Needs of the Individual
Hollis, Peggy	Assigned: 10/12/2017	ISP Amendment
Hollis, Peggy	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Hollis, Peggy	Assigned: 9/28/2017	ISP
Hollis, Peggy	Assigned: 5/2/2017	ISP
Hollis, Peggy	Assigned: 9/28/2017	Training Specific to the Needs of the Individual
Holt, Tammy	Assigned: 5/22/2018	Training Specific to the Needs of the Individual
Holt, Tammy	Assigned: 5/24/2018	ISP
Holt, Tammy	Assigned: 5/2/2017	ISP
Holt, Tammy	Assigned: 5/2/2017	ISP Amendment
Holt, Tammy	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Holt, Tammy	Assigned: 5/25/2017	ISP
Holt, Tammy	Assigned: 5/25/2017	Training Specific to the Needs of the Individual
James, John	Assigned: 5/2/2017	ISP Amendment
James, John	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
James, John	Assigned: 9/28/2017	ISP Amendment
James, John	Assigned: 10/12/2017	Training Specific to the Needs of the Individual
James, John	Assigned: 10/12/2017	ISP
Johnson, Carolyn	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Johnson, Carolyn	Assigned: 5/2/2017	ISP
Johnson, Carolyn	Assigned: 1/8/2018	Training Specific to the Needs of the Individual
Johnson, Carolyn	Assigned: 1/8/2018	ISP
Jones, Timothy	Assigned: 5/2/2017	ISP

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **PAGE, CINDY**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **03/24/2017**

Employment Status **ACTIVE**

New Employee

Lane/Logan

Page, Cindy

Jones, Timothy	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Jones, Timothy	Assigned: 2/2/2018	Training Specific to the Needs of the Individual
Lane, Tony	Assigned: 3/20/2018	Training Specific to the Needs of the Individual
Lane, Tony	Assigned: 3/20/2018	ISP
Lee, Bessie	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Lee, Bessie	Assigned: 2/2/2018	ISP
Lee, Bessie	Assigned: 5/2/2017	ISP
Lee, Bessie	Assigned: 5/2/2017	ISP
Lipscomb, William	Assigned: 2/21/2018	ISP
Lipscomb, William	Assigned: 10/12/2017	ISP Amendment
Lipscomb, William	Assigned: 2/21/2018	Training Specific to the Needs of the Individual
Lipscomb, William	Assigned: 5/2/2017	ISP Amendment
Lipscomb, William	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Logan, Shawn	Assigned: 8/9/2017	ISP Amendment
Lovelace, Susan	Assigned: 5/2/2017	ISP
Lovelace, Susan	Assigned: 5/2/2017	ISP Amendment
McGee, Kennedy	Assigned: 5/2/2017	ISP
McGee, Kennedy	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
McGee, Kennedy	Assigned: 8/28/2017	ISP Amendment
McGee, Kennedy	Assigned: 5/25/2017	ISP Amendment
McGee, Kennedy	Assigned: 6/14/2018	ISP Amendment
McGee, Kennedy	Assigned: 5/2/2017	ISP Amendment
McLaurine, Walter	Assigned: 3/30/2018	Training Specific to the Needs of the Individual
McLaurine, Walter	Assigned: 3/30/2018	ISP
McLaurine, Walter	Assigned: 9/6/2017	ISP Amendment
McLaurine, Walter	Assigned: 5/2/2017	ISP
McLaurine, Walter	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
McLester, Kristie	Assigned: 5/7/2018	ISP
McLester, Kristie	Assigned: 5/7/2018	Training Specific to the Needs of the Individual
McLester, Kristie	Assigned: 6/29/2018	ISP Amendment
McLester, Kristie	Assigned: 5/2/2017	ISP
McLester, Kristie	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
McLester, Kristie	Assigned: 5/25/2017	Training Specific to the Needs of the Individual
McLester, Kristie	Assigned: 5/2/2017	ISP
Miller, Beatrice	Assigned: 5/2/2017	ISP
Miller, Beatrice	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Miller, Beatrice	Assigned: 3/30/2018	ISP Amendment
Miller, Beatrice	Assigned: 6/14/2018	Training Specific to the Needs of the Individual
Miller, Beatrice	Assigned: 6/14/2018	ISP
Miller, Beatrice	Assigned: 6/9/2017	Training Specific to the Needs of the Individual
Miller, Beatrice	Assigned: 6/9/2017	ISP
Miller, Beatrice	Assigned: 2/19/2018	Behavior Plan
Mitchell, Willard	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Mitchell, Willard	Assigned: 5/2/2017	ISP
Mitchell, Willard	Assigned: 3/30/2018	Training Specific to the Needs of the Individual
Mitchell, Willard	Assigned: 5/25/2017	ISP Amendment
Mitchell, Willard	Assigned: 3/30/2018	ISP
Moore, Ryan	Assigned: 5/2/2017	ISP Amendment

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **PAGE, CINDY**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **03/24/2017**

Employment Status **ACTIVE**

New Employee

Lane/Logan

Page, Cindy

Moore, Ryan	Assigned: 5/25/2017	ISP
Moore, Ryan	Assigned: 6/2/2017	Training Specific to the Needs of the Individual
Moore, Ryan	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Moore, Ryan	Assigned: 6/5/2018	ISP
Moore, Ryan	Assigned: 5/2/2017	ISP Amendment
Muse, Alvin	Assigned: 1/8/2018	ISP
Muse, Alvin	Assigned: 1/8/2018	Training Specific to the Needs of the Individual
Nelson, Robert	Assigned: 8/31/2017	ISP Amendment
Nelson, Robert	Assigned: 9/28/2017	ISP Amendment
Nelson, Robert	Assigned: 2/19/2018	ISP Amendment
Nelson, Robert	Assigned: 12/4/2017	ISP
Nelson, Robert	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Nelson, Robert	Assigned: 12/4/2017	Training Specific to the Needs of the Individual
Nelson, Robert	Assigned: 8/8/2017	ISP Amendment
Nelson, Robert	Assigned: 5/2/2017	ISP
Nelson, Robert	Assigned: 9/6/2017	ISP Amendment
Parker, Olivette	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Parker, Olivette	Assigned: 5/2/2017	ISP
Parker, Olivette	Assigned: 10/12/2017	ISP Amendment
Parker, Olivette	Assigned: 8/31/2017	ISP Amendment
Parker, Olivette	Assigned: 2/2/2018	ISP
Parker, Olivette	Assigned: 5/2/2017	ISP Amendment
Parker, Olivette	Assigned: 2/2/2018	Training Specific to the Needs of the Individual
Parker, Olivette	Assigned: 2/12/2018	ISP Amendment
Patrick, Terry	Assigned: 5/4/2017	Training Specific to the Needs of the Individual
Patrick, Terry	Assigned: 5/4/2017	ISP
Patrick, Terry	Assigned: 5/4/2017	Training Specific to the Needs of the Individual
Patrick, Terry	Assigned: 4/23/2018	ISP
Pevahouse, Shonda	Assigned: 5/2/2017	ISP
Pevahouse, Shonda	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Pevahouse, Shonda	Assigned: 1/11/2018	ISP
Pevahouse, Shonda	Assigned: 1/11/2018	Training Specific to the Needs of the Individual
Pevahouse, Shonda	Assigned: 5/2/2017	ISP Amendment
Piper, Patricia	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Piper, Patricia	Assigned: 5/2/2017	ISP
Reagan, Tammy	Assigned: 5/29/2018	ISP Amendment
Reagan, Tammy	Assigned: 6/15/2017	Training Specific to the Needs of the Individual
Reagan, Tammy	Assigned: 5/2/2017	ISP Amendment
Reagan, Tammy	Assigned: 5/22/2018	ISP
Reagan, Tammy	Assigned: 8/8/2017	ISP Amendment
Reagan, Tammy	Assigned: 5/22/2018	Training Specific to the Needs of the Individual
Reagan, Tammy	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Reagan, Tammy	Assigned: 5/25/2017	Nutrition Plan
Reagan, Tammy	Assigned: 5/25/2017	ISP
Reagan, Tammy	Assigned: 5/25/2017	Training Specific to the Needs of the Individual
Runsvold, Philip	Assigned: 5/25/2017	ISP Amendment
Runsvold, Philip	Assigned: 5/7/2018	Nutrition Plan
Runsvold, Philip	Assigned: 5/25/2017	Nutrition Plan

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **PAGE, CINDY**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **03/24/2017**

Employment Status **ACTIVE**

New Employee

Lane/Logan

Page, Cindy

Runsvold, Philip	Assigned: 5/7/2018	ISP
Runsvold, Philip	Assigned: 5/7/2018	Training Specific to the Needs of the Individual
Runsvold, Philip	Assigned: 5/25/2017	Training Specific to the Needs of the Individual
Runsvold, Philip	Assigned: 5/25/2017	ISP
Smith, David	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Smith, David	Assigned: 5/2/2017	ISP Amendment
Thompson, Shirley	Assigned: 2/19/2018	Training Specific to the Needs of the Individual
Thompson, Shirley	Assigned: 5/2/2017	ISP
Thompson, Shirley	Assigned: 5/2/2017	Nutrition Plan
Thompson, Shirley	Assigned: 2/19/2018	ISP
Thompson, Shirley	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Wilken, Toby	Assigned: 10/23/2017	ISP Amendment
Wilken, Toby	Assigned: 8/8/2017	ISP Amendment
Wilken, Toby	Assigned: 2/2/2018	Therapy Plan
Wilken, Toby	Assigned: 2/2/2018	ISP
Wilken, Toby	Assigned: 5/25/2017	ISP Amendment
Wilken, Toby	Assigned: 5/2/2017	ISP
Wilken, Toby	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Wilken, Toby	Assigned: 2/2/2018	Training Specific to the Needs of the Individual
Williams, David	Assigned: 5/2/2017	ISP
Williams, David	Assigned: 5/2/2017	DiningPlans
Williams, David	Assigned: 5/2/2017	PT Plan
Williams, David	Assigned: 9/28/2017	ISP Amendment
Williams, David	Assigned: 1/8/2018	ISP Amendment
Williams, David	Assigned: 7/26/2017	Training Specific to the Needs of the Individual
Williams, David	Assigned: 2/12/2018	ISP Amendment
Williams, David	Assigned: 7/26/2017	ISP
Williams, David	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Williams, David	Assigned: 5/2/2017	Behavior Plan
Williams, Gemindus	Assigned: 5/2/2017	ISP
Williams, Gemindus	Assigned: 2/19/2018	ISP
Williams, Gemindus	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Woods, Michael	Assigned: 2/2/2018	ISP
Woods, Michael	Assigned: 5/2/2017	ISP Amendment
Woods, Michael	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Woods, Michael	Assigned: 5/2/2017	ISP
Woods, Ronez	Assigned: 8/31/2017	ISP Amendment
Woods, Ronez	Assigned: 5/2/2017	ISP
Woods, Ronez	Assigned: 5/2/2017	Training Specific to the Needs of the Individual
Zeis, Sheena	Assigned: 5/2/2017	Nutrition Plan
Zeis, Sheena	Assigned: 5/2/2017	ISP
Zeis, Sheena	Assigned: 2/21/2018	ISP
Zeis, Sheena	Assigned: 2/21/2018	Training Specific to the Needs of the Individual
Zeis, Sheena	Assigned: 5/2/2017	Training Specific to the Needs of the Individual

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **PONGO, CLARENCE**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **09/14/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	04/01/2018
AUTO INSURANCE EXPIRATION DATE	12/01/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **ROGERS, DIJOUR**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **12/28/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

11/18/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **SAMUEL, OLKEN**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **10/29/2015**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	10/01/2017
AUTO INSURANCE EXPIRATION DATE	08/02/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **SAMUEL, WADSON**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **08/29/2012**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
CPR	9/1/2018
First Aid	9/1/2018
HIPAA	4/30/2018
Medication Administration Procedure	
Title VI	4/30/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **SAMUELS, JASMINE**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **06/08/2018**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	06/08/2018
AUTO INSURANCE EXPIRATION DATE	09/13/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

Jones/Piper

Samuels, Jasmine

Jones, Shirley	Assigned: 6/30/2018	ISP
Jones, Shirley	Assigned: 6/30/2018	Training Specific to the Needs of the Individual
Piper, Patricia	Assigned: 6/30/2018	ISP
Piper, Patricia	Assigned: 6/30/2018	Training Specific to the Needs of the Individual

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **SCOTT, PAMELA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **01/16/2015**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

04/04/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

HIPAA
OSHA
Title VI

Expires

4/27/2018
4/27/2018
4/27/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **SHIFERAW, HASABE**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **10/06/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE

10/06/2017

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
CPR	7/29/2018
First Aid	7/29/2018
HIPAA	8/14/2018
Medication Administration Procedure	
OSHA	8/14/2018
Title VI	8/14/2018

TSI Training not taken

McGee/Nelson

Shiferaw, Hasabe

King, Kimberly	Assigned: 6/29/2018	ISP Amendment
King, Kimberly	Assigned: 6/29/2018	Nutrition Plan
King, Kimberly	Assigned: 6/29/2018	Training Specific to the Needs of the Individual
Reagan, Tammy	Assigned: 6/29/2018	ISP Amendment
Reagan, Tammy	Assigned: 6/29/2018	Training Specific to the Needs of the Individual
Reagan, Tammy	Assigned: 6/29/2018	ISP
Reagan, Tammy	Assigned: 6/29/2018	Nutrition Plan

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **TAYLOR, SPUD**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **12/16/2009**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **UDEZE, STEPHEN**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **07/25/2007**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	07/01/2016
AUTO INSURANCE EXPIRATION DATE	04/28/2018
DRIVERS LICENSE ABOUT TO EXPIRE	08/23/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **VAN BUREN, PAULA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **09/06/2017**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

AUTO INSURANCE EXPIRATION DATE

08/07/2018

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

Expires

Medication Administration Procedure

Title VI

9/23/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date

Progress

Employee Name **WEBB, SHELIA**

Employee's Manager **WOODS, JOSHUA**

Date of Hire: **05/05/2004**

Employment Status **ACTIVE**

New Employee

General Information (Needed prior to next Pay Day or Prior to Date of Expiration)

I-9 NEEDED	
COMPANION AGREEMENT DUE DATE	09/01/2014
AUTO INSURANCE EXPIRATION DATE	05/05/2018
I-9 NEEDED	

TRAINING THAT HAS OR IS ABOUT TO EXPIRE

Mandatory Training

	Expires
HIPAA	4/27/2018
OSHA	4/27/2018
Title VI	4/27/2018

TSI Training not taken

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

Employee Signature

Date