

## Progress

Employee Name **ARMOR, REHA**

Employee's Manager **KIRKPATRICK, BRANDIE**

Date of Hire: **03/30/2017**

Employment Status **ACTIVE**

New Employee

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### **General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

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AUTO INSURANCE EXPIRATION DATE

10/20/2018

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### **TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

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#### **Mandatory Training**

	<b>Expires</b>
CPR	1/2/2018
First Aid	1/2/2018
Title VI	4/6/2018

**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

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Employee Signature

\_\_\_\_\_  
Date

**Progress**

Employee Name **BEARD, NANCY**

Employee's Manager **KIRKPATRICK, BRANDIE**

Date of Hire: **08/03/2016**

Employment Status **ACTIVE**

New Employee

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**General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

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AUTO INSURANCE EXPIRATION DATE

06/29/2019

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**TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

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**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

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Employee Signature

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Date

## Progress

Employee Name **ELDER, TARA**

Employee's Manager **KIRKPATRICK, BRANDIE**

Date of Hire: **05/27/2016**

Employment Status **ACTIVE**

New Employee

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### **General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

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AUTO INSURANCE EXPIRATION DATE

05/16/2018

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### **TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

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**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

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Employee Signature

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Date

**Progress**

Employee Name **FIELDS, RHODA**

Employee's Manager **KIRKPATRICK, BRANDIE**

Date of Hire: **02/14/2018**

Employment Status **ACTIVE**

New Employee

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**General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

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AUTO INSURANCE EXPIRATION DATE

07/13/2018

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**TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

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**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

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Employee Signature

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Date

**Progress**

Employee Name **HAMILTON, ALISSA**

Employee's Manager **KIRKPATRICK, BRANDIE**

Date of Hire: **09/17/2015**

Employment Status **ACTIVE**

New Employee

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**General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

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AUTO INSURANCE EXPIRATION DATE

08/20/2016

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**TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

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**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

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Employee Signature

\_\_\_\_\_  
Date

**Progress**

Employee Name **JENMI, MONSURAT**

Employee's Manager **KIRKPATRICK, BRANDIE**

Date of Hire: **04/29/2015**

Employment Status **ACTIVE**

New Employee

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**General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

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AUTO INSURANCE EXPIRATION DATE

05/01/2017

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**TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

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**Mandatory Training**

**Expires**

OSHA

10/18/2017

Title VI

10/18/2017

**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

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Employee Signature

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Date

**Progress**

Employee Name **KANJANABOUT, SHONDA**

Employee's Manager **KIRKPATRICK, BRANDIE**

Date of Hire: **09/28/2018**

Employment Status **ACTIVE**

New Employee

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**General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

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**TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

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**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

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Employee Signature

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Date

## Progress

Employee Name **SAMUELS, JASMINE**

Employee's Manager **KIRKPATRICK, BRANDIE**

Date of Hire: **06/08/2018**

Employment Status **ACTIVE**

New Employee

### **General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	06/08/2018
AUTO INSURANCE EXPIRATION DATE	09/13/2018

### **TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

#### **Mandatory Training**

	<b>Expires</b>
HIPAA	6/19/2019
OSHA	6/19/2019
Title VI	6/19/2019

**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

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Employee Signature

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Date



## Progress

Employee Name **SCRUGGS, VANESSA**

Employee's Manager **KIRKPATRICK, BRANDIE**

Date of Hire: **04/11/2012**

Employment Status **ACTIVE**

New Employee

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### **General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

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AUTO INSURANCE EXPIRATION DATE

06/25/2019

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### **TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

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**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

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Employee Signature

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Date

## Progress

Employee Name **WELLS, MONISHA**

Employee's Manager **KIRKPATRICK, BRANDIE**

Date of Hire: **05/08/2013**

Employment Status **ACTIVE**

New Employee

### **General Information** (Needed prior to next Pay Day or Prior to Date of Expiration)

VEHICLE INSPECTION DUE DATE	04/01/2019
AUTO INSURANCE EXPIRATION DATE	03/10/2019

### **TRAINING THAT HAS OR IS ABOUT TO EXPIRE**

#### **Mandatory Training**

	<b>Expires</b>
CPR	5/5/2019
First Aid	5/5/2019
HIPAA	5/8/2019
OSHA	5/8/2019
Title VI	5/8/2019

**TSI Training not taken**

All the above are Mandatory Requirements for your continued employment. Please help us to insure that all these are met within the required time frames so as not to interrupt your employment status.

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Employee Signature

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Date